

Business Checklist Year Ended 30 June 2023

Client Details

Name:

Information

Provided

N/A

Bank Statements as at:
30 June 2023 for each bank account

Credit Card Statements as at:
30 June 2023 for each credit card

Loan Statements for year:
30 June 2022 - 30 June 2023

Details of new accounts or finance arrangements

Debtors Listing as at 30 June 2023,
reviewed with any bad debts indicated

Creditors Listing as at 30 June 2023

Stock On Hand as at 30 June 2023

Capital Assets purchased during the year
(Provide Receipts)

Annual PAYG Summary Statement & Individual PAYG
Payment Summaries

Dividend Statements: 1 July 2022 - 30 June 2023

Annual Trust Distribution Taxation Statements:
30 June 2023